



NAGPUR SHIKSHAN MANDAL'S

SHRI BINZANI CITY COLLEGE

(S. B. CITY COLLEGE)

RE-ACCREDITED BY NAAC 'B++' (CGPA 2.87)

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

This is to notify for general information to all the Heads of the Departments, Co-ordinators, Incharges of all Cells and Committees of the College that the IQAC Calendar for the Session 2022-23 will be as under:

IQAC Calendar 2022 – 2023

S. No	Activity	Proposed Month / Week
01	Preparation of Academic Calendar of 2022 – 23 Plan for activities of 2022-23	Last Week of June
02	Green Audit, Energy and Environment Audit	First Week of July
03	IQAC Meeting <i>I</i> with Teachers for SSR submission	Second Week of July
04	Meeting with SQAC – I (Cultural, Sports, Nature Club activities)	Second Week of July
05	IQAC Meeting <i>II</i> with Administrative Staff	Second Week of July
06	Internal Administrative Audit	Third Week of July
07	Departmental Presentations	Fourth Week of July
08	One Week Student Induction Program VIDYARAMBH	First Week of August
09	Mock Visit	First Week of August
10	Submission of IIQA to NAAC	Second Week of August
11	Meeting with SQAC – II (Anti Ragging and Sexual Harassment Awareness Drive)	Third Week of August
12	Submission of Self Study Report (SSR) NAAC Cycle IV	Fourth Week of August
13	SSR Queries after Submission	As and when required
14	Meeting with SQAC – III (Exhibition)	First Week of September
15	Mid Term Review of Odd Semester	Second Week of September
16	Review of Documents / Files of all Depts for NAAC Cycle IV Visit	Second Week of September
17	Departmental Presentations for NAAC Cycle IV – All Depts	Third Week of September
18	IQAC Meetings <i>III</i> with Parents, Alumni and Students	Fourth Week of September
19	One Week Administrative Staff Training Program	First Week of October
20	End Term Review of Odd Semester	Second Week of November
21	IQAC Meeting <i>IV</i> with Teachers to review the activities of the Odd Semester and to decide upon the Even Semester activities	Third Week of November

22	Policy and MoU implementation follow up	Third Week of December
23	Review Meeting of IQAC – V (After the NAAC Peer Team Visit for Cycle IV)	Tentatively First Week of January 2023
24	One Week STTP / FDP	First Week of February
25	Mid Term Review of Even Semester	Second Week of February 2023
26	Conference	First Week of March
27	IQAC Meeting VI with Teachers to decide the next semester's activities	Second Week of April 2023
28	Self-Appraisal of Administrative Staff	Third Week of April 2023
29	End Term Review of Even Semester	Last Week of April 2023
30	Collection of APIs of Permanent Teachers	Last Week of April 2023

Date of Implementation	01 / 07 / 2022
Created by:	 Dr Pranjali Kane IQAC Coordinator



Dr Sujit Metre
Principal & Chairman, IQAC